

FORM GPF-10-B

FOR NON-GAZETTED OFFICERS

Form of Application for Final Payment/Transfer to Corporate Bodies/other Governments of
Balance in the.....
Provident Fund Account

To

The Accountant General
.....

(Through the Head of Office)

Sir,

I am to retire/have proceeded on leave preparatory to retirement for
months/have been discharged/ dismissed/ have been permanently transferred to.....
have resigned finally from Government service/have resigned service under.....
Government to take up appointment withand resignation has been
accepted with effect from.....forenoon/afternoon.
I joined service with.....onforenoon/afternoon.

2. My Provident Fund Account No. is

3. I desire to receive payment through my office/through the..... Treas-
ury/Sub-Treasury. Particulars of my personal marks of Identification, left hand thumb and fin-
ger impressions (in the case of illiterate subscribers) and specimen signature (in the case of literate
subscribers) in duplicate, duly attested by a Gazetted Officer of the Government are enclosed.

PART - I

(To be filled in when the application for final payment is submitted
up to one year prior to retirement)

4. I request that the amount of Rs.....standing to the credit in my
Provident Fund Account as indicated in the Account Statement issued to me for the
year.....(enclosed as appearing in my leger account being maintained by
you.....Treasury/Sub-treasury/
Head of Office, may please be arranged to be paid to me as first instalment of final payment.

ANNEXURE - E

6. After payment of the first instalment of my Provident Fund balance, I will apply for the payment of subsequent instalment in Part - II of the form immediately on retirement.

Yours Faithfully,

Station.....

Signature.....

Dated.....

Name.....

Address.....

This applies only when payment is not desired through the Head of office.

(FOR USE BY THE HEAD OF OFFICES)

Forwarding to the Accountant General.....
for necessary action.

2. The Provident Fund Account No. of Shri/Smti/Kumari (as verified from the statement furnished to him/her from year to year) is

3. He/She is due to retire from Government service on.....Certified that he/ She had taking the following advances in respect of which.....instalments of Rs.....are yet to be recovered and credited to the Fund Account. The details of the final withdrawals granted to him/her are also indicated below :-

Temporary advances	Final withdrawals
1.
2.
3.
4.

Signature of the Head of office

PART - II

(To be submitted by the subscriber immediately after his retirement. This part is also applicable in the case of subscribers who apply for the final payment for the first time after the date of superannuation, discharge, resignation etc.)

In continuation of my earlier application dated,
for the final payment of the Provident Fund balance, I request that the entire balance at
my credit with interest due under the rules may be paid to me.

or

I request that the entire amount at my credit with interest due under the rules may be paid to
me/transferred to

Signature.....

Name.....

Address.....

(FOR USE BY HEAD OFFICERS)

Forwarded to the Account Generalfor necessary action/
in continuation of endorsement No.....dated.....

2. He/She has finally retired/will proceed on leave preparatory to retirement for
.....months has been discharged/dismissed/has been permanently transferred to
.....has resigned finally from Government service/has resigned service
under.....Government to take up appointment withhis/her
resignation has been accepted with effect fromforenoon/afternoon.

3. The last fund deduction was made from his/her pay in this office Bill No.....
dated..... for Rs. (Rupees.....)
cash voucher No..... of.....Treasury, the amount deduction being
Rs..... and recovery on account of refund of advance Rs.....

4. Certified that he/She was neither sanctioned any temporary advance nor any final withdrawal from his/her Provident Fund Account during 12 months immediately proceeding the date of his/her quitting service under Government/proceeding on leave preparatory to retirement by thereafter.

or

Certified that the following temporary advance/final withdrawals was sanctioned to him/her and draw from his/her Provident Fund.

Account during the 12 months immediately proceeding the date of his her quitting service under.....Government/proceeding on leave preparatory to retirement or thereafter.

Amount of advance/ withdrawal	Date	Vocher
1.
2.
3.

6. It is certified that no demand/following demands of Government are due for recovery.

7. Certified that he/she has not resigned from Government service with prior permission of the Central Government to take up an appointment in another department of the Central Government or under a State Government or under a body corporate owned or controlled by the State.

.....
(Signature of Head of office Department)