

**GOVERNMENT OF NAGALAND**  
**PERSONNEL & ADMINISTRATIVE REFORMS DEPARTMENT**  
**(PERSONAL INFORMATION MANAGEMENT SYSTEM CELL)**  
**NAGALAND : KOHIMA**

NO.PAR/PIMS-11/2017(Pt)

Dated Kohima, the 22<sup>nd</sup> May, 2026

**NOTIFICATION**

Whereas, the State Government has issued various instructions to the Departments and employees to link their Aadhaar in the Personal Information Management System (PIMS) for the purpose of good governance and authentication of employees vide P&AR OM No.AR-3/GEN-356/2018 dated the 14<sup>th</sup> June, 2018 and OM No.PAR/PIMS-10/2017 dated the 2<sup>nd</sup> August, 2018, 29<sup>th</sup> October, 2018 and 28<sup>th</sup> July, 2021.

Whereas, a high number of employees are yet to link their Aadhaar in PIMS and their identity cannot be authenticated.

And whereas, there is a need to authenticate all employees under the State Government.

Therefore, all unauthenticated employees are directed to mandatorily submit their identity documents to their respective Departments for onward submission to P&AR Department. The document(s) prescribed for submission are:

1. First Option: Aadhaar
2. Second Option: In terms of the Aadhaar Authentication for Good Governance (Social Welfare, Innovation, Knowledge) Rules, 2020, in case of non-availability of Aadhaar or refusal of the employee to provide their Aadhaar, two of the following documents must be submitted:
  - a) PAN Card
  - b) Driving Licence
  - c) Indian Passport
  - d) Bank Passbook of bank account from where the employee is drawing salary.
  - e) HSLC or equivalent Class X Admit Card showing photograph, father's name and Date of Birth.

The unauthenticated employees are directed to comply and submit their document(s) to their respective Departments on or before **3<sup>rd</sup> June, 2026** without fail.

**Sd/- SENTIYANGER IMCHEN, IAS**  
Chief Secretary to the Govt. of Nagaland  
Dated Kohima, the 22<sup>nd</sup> May, 2026

NO.PAR/PIMS-11/2017(Pt) / 189

Copy to:-

1. The Commissioner & Secretary to the Governor of Nagaland, Lok Bhavan, Kohima.
2. The Principal Secretary to the Chief Minister, Nagaland Kohima.
3. The Sr. PS to the Deputy Chief Ministers, Nagaland, Kohima.
4. The Sr. PS to the Speaker, Nagaland Legislative Assembly, Kohima.
5. The Sr. PS/PS to all Ministers/Advisors, Nagaland, Kohima.
6. The Joint Secretary to the Chief Secretary, Nagaland, Kohima.
7. All Administrative Heads of Departments, Nagaland, Kohima.
8. The Secretary, Nagaland Legislative Assembly, Kohima.
9. All Heads of Departments, Nagaland, Kohima/Dimapur.
10. The Secretary, NPSC/Nagaland Lokayukta/Nagaland Information Commission/NSSB
11. The Director, IPR for wide publicity including publication in the local dailies.
12. The Director, Printing & Stationery for publication in the official Gazette.
13. The Director, IT&C, for uploading the Notification on P&AR's website.
14. Office copy.

  
**(WEKU ZHIEMI) NCS**  
Under Secretary to the Govt. of Nagaland

**GOVERNMENT OF NAGALAND  
PERSONNEL & ADMINISTRATIVE REFORMS DEPARTMENT  
(PERSONAL INFORMATION MANAGEMENT SYSTEM CELL)  
NAGALAND : KOHIMA**

NO.PAR/PIMS-11/2017(Pt)

Dated Kohima, the 22<sup>nd</sup> May, 2026

**OFFICE MEMORANDUM**

**Sub: Submission of documents for authentication of Government employees**

The State Government in reiteration of the Government's previous instructions to link the Aadhaar of employees in PIMS vide P&AR OM No.AR-3/GEN-356/2018 dated the 14<sup>th</sup> June, 2018, OM No.PAR/PIMS-10/2017 dated the 2<sup>nd</sup> August, 2018, 29<sup>th</sup> October, 2018 and 28<sup>th</sup> July, 2021, hereby directs all Departments to authenticate their employees in PIMS.

This Department Notification of even no. dated the 22<sup>nd</sup> May, 2026 on the recommendation of the Special Investigation Team (SIT) constituted by the State Government to investigate fraudulent drawal of multiple salary and salary with life pension from more than one source within the State Government by Government employees has directed all unauthenticated employees to submit the prescribed identity documents to their respective departments on or before 3<sup>rd</sup> June 2026. (copy attached for ready reference)

The list of unauthenticated employees have been emailed to the respective Departments and the concerned PIMS Nodal Officers are also directed to collect soft copy of the same from PIMS Cell, P&AR Department.

All Departments are directed to submit the identity documents submitted by the employees to PIMS Cell, P&AR on or before the **8<sup>th</sup> June, 2026** as per the format prescribed in Annexure A, for further necessary action.

This may be treated with **utmost priority** to enable timely and complete authentication of all State Government employees and Departments failing to submit within the stipulated time may be held accountable in case of any eventuality.

**Sd/- SENTIYANGER IMCHEN, IAS**

Chief Secretary to the Govt. of Nagaland

Dated Kohima, the 22<sup>nd</sup> May, 2026

NO.PAR/PIMS-11/2017(Pt)/190

Copy to:-

1. The Commissioner & Secretary to the Governor of Nagaland, Lok Bhavan, Kohima.
2. The Principal Secretary to the Chief Minister, Nagaland, Kohima.
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5. The Secretary, Nagaland Legislative Assembly, Kohima.
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7. The Director, IT&C for uploading the OM on P&AR Department's website.
8. The Director, Printing and Stationery for publication in the official Gazette.
9. Office copy.

  
**(WEKU ZHIEMI) NCS**

Under Secretary to the Govt. of Nagaland

NO.PAR/PIMS-11/2017(Pt)

Dated Kohima, the 22<sup>nd</sup> May, 2026**Format for submission of documents of non-authenticated employees**

Name of Department: \_\_\_\_\_

Sl. No.	PIMS Code	Name of Employee	Father's Name	Date of Birth	Aadhaar Number	If not Aadhaar, the two documents submitted	ID number of the two documents
						1. 2.	1. 2.

NB: Enclose copy of the Aadhaar or the two documents submitted.

