

GOVERNMENT OF NAGALAND
PERSONNEL AND ADMINISTRATIVE REFORMS DEPARTMENT
(ADMINISTRATIVE REFORMS BRANCH)
NAGALAND: KOHIMA

No.AR/TRG-8/5/2025

Dated: Kohima, the 27th July, 2026

CIRCULAR

1. As envisaged in the State Training Policy of Government Employees, there is a need to impart need based- domain specific trainings to equip the Government employees with the specialized skills for effective public service. In this regard, the State Government receives invitation for nominations for long term trainings in executive mode from various Institutions which requires less displacement of the employee from the normal official duties.
2. Therefore, in order to streamline the process of nominating officers for these training programs and avoid delays in processing upcoming opportunities, the Personnel & Administrative Reforms (P&AR) Department invites expression of interest from eligible officers who wish to undergo specialized training programs organized/sponsored in the current year.
3. The interested officers must fulfil the following conditions:
 - a) Belong to Group A and B Services only
 - b) Must have completed a minimum of 5 (five) years of regular service
 - c) Should have more than 10 (ten) years of service left
 - d) Should not have availed any training of a duration longer than 3 months in the past 2 years.
 - e) APAR of 'Very Good' or higher in the past 5 years.
 - f) They may also highlight the area of their interest in order of preference as given in the Annexure (copy enclosed)
 - g) Those Officers thus listed that refuse trainings except for reasons out of their control, shall be barred from applying for any other training organised by P&AR
 - h) The AHOD/HOD of the cadre controlling Department must endorse their letter of interest.
4. Therefore, all Departments are requested to forward the names of eligible and interested officers to the P&AR Department in the following format:

Sl. No	Name	Designation & Office	Phone Number	Email	Subject/Area of Interest
5. Based on the Expression of Interest received, the P&AR shall maintain a database of eligible officers and communicate directly with the shortlisted Officers as and when training opportunities/circular are received from various Training Institutes, keeping in view the eligibility criteria specified by the respective Training Institutes.
6. The list shall be valid for a year.

Enclosure: As stated

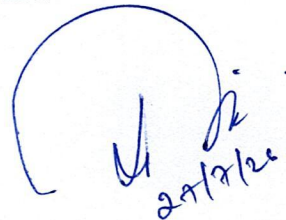
Sd/-MOHAMMED ALI SHIHAB A, IAS
Commissioner & Secretary to the Govt of Nagaland.

Dated, Kohima, the 27th July, 2026

No.AR/TRG-8/5/2025/129

Copy to:

1. The Commissioner & Secretary to the Governor, Nagaland, Kohima.
2. The Principal Secretary to the Chief Minister, Nagaland, Kohima.
3. The PPS to Chief Secretary, Nagaland, Kohima.
4. All Administrative Heads of Departments, Nagaland, Kohima.
5. All Heads of Departments, Nagaland.
6. The Director, IT&C to upload the Circular on P&AR's website.
7. Office Copy.


27/7/26

(LIMAKUMLA PONGENER) NCS

Under Secretary to the Government of Nagaland

ANNEXURE TO P&AR'S CIRCULAR NO.AR/TRG-8/5/2025 DATED 27th JULY, 2026

1. LIST OF SUBJECT/AREA OF INTEREST (indicate the order of preference):

- i. PUBLIC POLICY
- ii. PUBLIC FINANCE
- iii. VIGILANCE MATTERS
- iv. FINANCIAL MANAGEMENT
- v. PROJECT MANAGEMENT
- vi. HUMAN RESOURCE MANAGEMENT
- vii. ANY OTHER (Please specify and justify the benefit to the government or the discharge of the department's duties specifically):

Name & Signature of the AHoD/Head of Department (with Seal)